

**PROP MASTERS R/C AERO CLUB  
BY-LAWS**

1. **NAME:** The name of the club shall be Prop Masters R/C Aero Club, hereinafter referred to as PROP MASTERS.
2. **CLUB OBJECTIVE:** To promote the building and flying of radio controlled model aircraft.
3. **CLUB MEMBERSHIP:**
  1. Club membership is open to any persons interested in the sport of building and flying radio controlled model aircraft, provided such person is/will:
    - a.) A current member of the ACADEMY OF MODEL AERONAUTICS or has applied through the club.
    - b.) Adhere to these by-laws and ACADEMY OF MODEL AERONAUTICS rules and regulations.
    - c.) Participate in club activities whenever possible.
  2. Club membership will be classified as:
    - a.) FAMILY: Two or more to a family group living in the same household.
    - b.) SENIOR: Ages 18 years and above.
    - c.) JUNIOR: Ages 1-17 years.  
[Family, Senior, and Junior memberships will be in accord with the club member's current AMA membership files.]
4. **DUES:** All dues become the property of PROP MASTERS. These funds will be disposed of as so required, by authorized club members and the elected officers.
  1. Annual dues will be by calendar year and will be set each year by the club members each December for the following calendar year. Dues will be set according to the following classifications:
    - a.) Family
    - b.) Senior
    - c.) Junior
  2. All dues must be paid by January 31<sup>st</sup> and all delinquent members will be assessed a one time late payment fee, the amount as determined by the members. All members must show proof of AMA membership or application of said by the February meeting. All members not doing so by the February meeting will be put under suspension in regards to flying activities.  
  
The Secretary must, by February 28<sup>th</sup>, notify all delinquent members of such delinquency and that as of the first meeting of March they will be dropped from the roster. All members so dropped will be subject to late payment fee upon renewal. Members dropped from the roster will not be allowed to participate in any club activities.
5. **OFFICERS OF THE CLUB:** All officers will be elected by secret ballot for a one-year term.

The nomination of officers will be at the November meeting, with the announcement of the officers at the December meeting. Term of office will be from January 1<sup>st</sup> to December 31<sup>st</sup>. Any officer of PROP MASTERS cannot be an officer of any other organized R/C club or organization. Officers to be elected and their duties are as follows:

PROP MASTERS club officers, upon completion of their term, shall, for the following year, continue as PROP MASTERS Board members helping to make a smooth transition for the next governing body. They will, in a case of any decision, have a combined group of one (1) vote.

1. **PRESIDENT:** presides over all meetings and exercises executive control over all club functions.
2. **VICE-PRESIDENT:** assists the President in his duties during his absence. Is responsible for the point system and its operation. Succeeds the President in the event of vacating of office during term.
3. **SECRETARY:** takes care of all the correspondence of the club and records the minutes of the club's meetings. The Secretary is responsible for maintaining all the completed requirements of the AMA charter and insurance requirements for all functions. This includes monthly updating of the Charter Club Membership listing when required. Secretary is to submit to the President a club roster on a monthly basis. All records will be kept in an organized manner.
4. **TREASURER:** takes care of all the financial matters of the club and is responsible for the collection of dues and fees. Treasurer is to notify the Secretary of new members and delinquencies. Treasurer is to prepare a year-end financial report and monthly financial report.
5. **FUN FLY DIRECTOR:** chairperson of the Fun Fly Committee and will organize all fun fly events and other club activities.
6. **SAFETY DIRECTOR:** insures that the club members adhere to all PROP MASTERS and AMA safety regulations. Is responsible for recommendation of suspension of any member responsible for unsafe conduct. Checks members for AMA cards and club identification at the flying field.
7. **PUBLICITY DIRECTOR:** shall be responsible for obtaining and distributing club information. This includes club data as well as AMA brochures.

At the January meeting, or at any other time required during the year, the members at the meeting shall approve the establishment of required additional committees and the appointment of the members of such committees.

- 6. MEETINGS:** All meetings will be held on the appointed day of the month at a time and place to be agreed upon by the membership. Officers will hold a board meeting not less than once per year. All meetings will be open to all members.

Roberts Rules of Order are hereby adopted for all meetings and elections except as expressly changed by the By-Laws.

**7. AMENDMENT TO BY-LAWS**

1. Proposer is responsible to notify, in writing, at least 30 days in advance (newsletter is considered adequate) to the membership.
2. Proposal acceptance requires concurrence of three-quarters of the members present at the meeting.
3. Any rules or regulations established by the officers are binding only until the next meeting whereupon the membership shall vote on such changes.

- 8. CLUB COLORS:** The official PROP MASTERS colors shall be Royal Blue and Gold.

(Amended 2/10/99)

(Proposed Amendments 12/01)